

BOARD FOR PROFESSIONAL AND OCCUPATIONAL REGULATION

MINUTES

The Board for Professional and Occupational Regulation met on Monday, December 5, 2022, at the Department of Professional and Occupational Regulation, 9960 Mayland Drive, Richmond, Virginia.

The following members were present for all or part of the meeting:

Laurence Benenson
Grace Flores-Hughes
H. Scott Johnson
Joseph Montano
Gaby Rengifo
Charles Vaughters

Board members Enid Candelaria-Vega, Nil Eguz, and Jemmalyn Hewlett were not present

The following agency staff was present for all or part of the meeting:

Demetrios J. Melis, Director
Kathleen (Kate) R. Nosbisch, Executive Director
Kerri O'Brien, Communications & Digital Media Manager
Jennifer Sayegh, Policy and Legislative Affairs Manager
Amy Goobic, Executive Assistant

There was no representative from the Office of the Attorney General present.

Mr. Montano called the meeting to order at 10:08 a.m.

Call to Order

Ms. Nosbisch reviewed emergency evacuation procedures.

**Emergency Evacuation
Procedures**

Ms. Nosbisch informed the Board, that as a quorum was not yet present, they would wait until such time to approve the agenda and minutes.

**Approval of Agenda &
Minutes**

Board members and staff introduced themselves. Ms. Nosbisch also introduced DPOR staff members in the audience; Kerri O'Brien, Communications & Digital Media Manager and Jennifer Sayegh, Policy and Legislative Affairs Manager.

Introductions

Ms. Rengifo and Mr. Johnson arrived at 10:12 a.m.

**Arrival of Board
Members**

There was no public comment.

Public Comment

Mr. Benenson moved to approve the agenda. Mr. Johnson seconded the motion which was unanimously approved by members: Benenson, Flores-Hughes, Johnson, Montano, Rengifo, and Vaughters.

Approval of Agenda

Ms. Rengifo moved to approve the September 19, 2022, board meeting minutes. Mr. Benenson seconded the motion which was approved by members: Benenson, Flores-Hughes, Johnson, Montano, Rengifo, and Vaughters.

Approval of Minutes

Mr. Melis provided an in depth review of the powers and duties of the Board, the organization of the Agency, the Regulatory Reduction Initiative, and the 2018 Joint Legislative Audit and Review Commission (JLARC) report.

Director's Report

Mr. Melis also reviewed and discussed the DPOR Biennial Report:

<https://www.dpor.virginia.gov/News/Reports-Studies>

The Biennial Report is completed every two years by November 1, and is presented to the Governor and the General Assembly.

Mr. Melis informed the Board that the 2018 JLARC Report recommended the Board for Professional and Occupational Regulation be more involved in evaluating the need for proposed licensing programs. In addition to utilizing the Board more, he also stated that the JLARC report recommended separate dedicated staffing for the Board.

BPOR In the Coming Years

Mr. Melis also informed the Board of the progress on procurement of a new licensing system. He stated that consulting firm, Guidehouse, performed an in depth analysis of the needs of the agency with regards to licensing, case management, record management, and other technology needs. Guidehouse prepared a market analysis of programs that will meet the needs of the agency. The Request for Proposal (RFP) will likely be out for proposals by January 15. Mr. Melis commented that the process could take up to 18 months.

Ms. Nusbisch informed the Board that she will email the 2018 JLARC Report and the 2019 BPOR Interim Report- Evaluation of the Need for Continued Regulation of Certain Professions & Occupation as Recommended by JLARC.

Other Business

Board members signed Conflict of Interest forms and travel vouchers.

Conflict of Interest Forms & Travel Vouchers

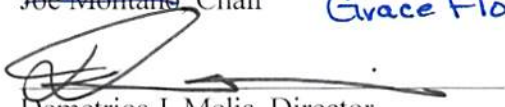
The meeting was adjourned at 11:27 a.m.

Adjourn



Joe Montano, Chair

Grace Flores-Hughes



Demetrios J. Melis, Director